# User Manual

# Step2. Transfer a Domain to First National Domains

**Explanation of the Process:**

Transferring a domain name requires a number of steps that are outlined in detail in this Manual. Please follow these carefully. These steps are summarized here:

1. Determine the domain name you want to transfer.
2. Obtain the Auth Code from Melbourne IT.
3. Initiate transfer from Planet Domain
4. Agree to the Transfer
5. Wait for 3-5 business days

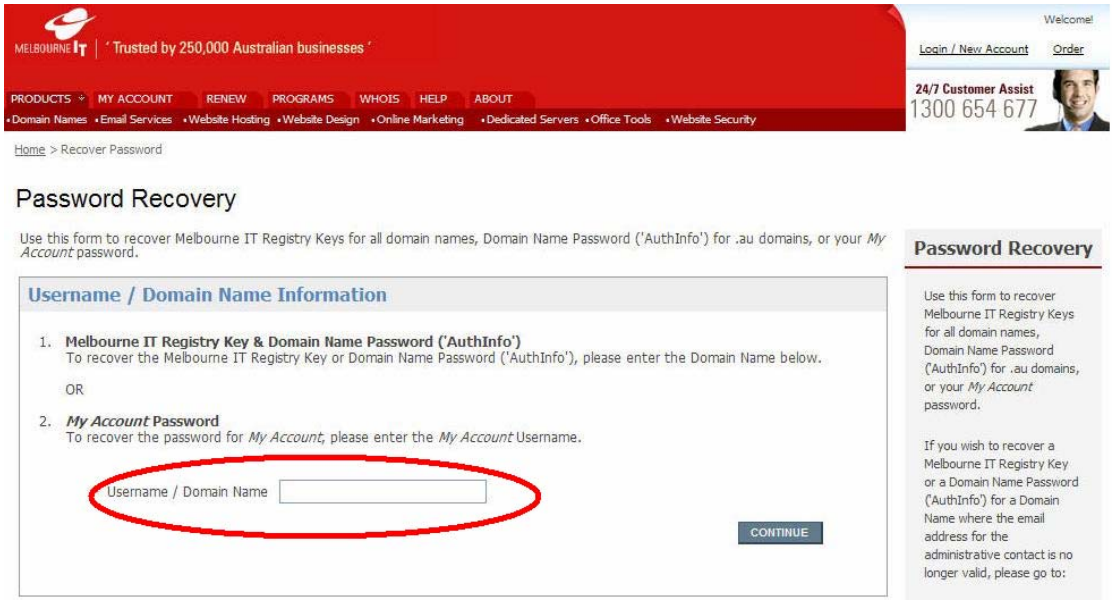
Why would I want to transfer my domain names to First National Domains?

1. Cheaper pricing for Domain Purchase/renewals
2. Easier to manage all your domains under one account.
3. Availability of other services as URL forwarding, e-mail forwarding, etc.
4. Support the network

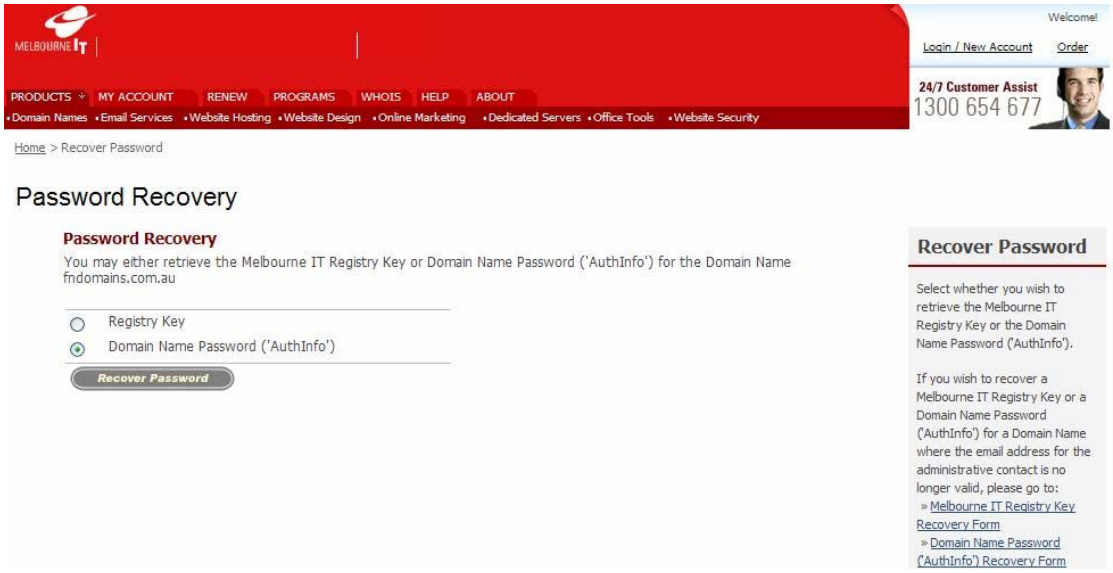
# Transferring a domain to First National domains

1. To transfer your domain name across to Planet Domain, you will need to obtain the **"Auth Code"** which can be obtained by visiting this link: http://www.melbourneit.com.au/cc/recover/index.
   ***Enter the Domain name in the field as circled and click continue.***

**Note: the Auth Code is different to Registry Key.**


'Trusted by 250,000 Australian businesses'
Welcome!
Login / New Account
Order
PRODUCTS
MY ACCOUNT
RENEW
PROGRAMS
WHOIS
HELP
ABOUT
Domain Names
Email Services
Website Hosting
Website Design
Online Marketing
Dedicated Servers
Office Tools
Website Security
24/7 Customer Assist
1300 654 677
Home > Recover Password
Password Recovery
Use this form to recover Melbourne IT Registry Keys for all domain names, Domain Name Password ('AuthInfo') for .au domains, or your My Account password.
Username / Domain Name Information
1. Melbourne IT Registry Key & Domain Name Password ('AuthInfo')
To recover the Melbourne IT Registry Key or Domain Name Password ('AuthInfo'), please enter the Domain Name below.
OR
2. My Account Password
To recover the password for My Account, please enter the My Account Username.
Username / Domain Name
CONTINUE
Password Recovery
Use this form to recover Melbourne IT Registry Keys for all domain names, Domain Name Password ('AuthInfo') for .au domains, or your My Account password.
If you wish to recover a Melbourne IT Registry Key or a Domain Name Password ('AuthInfo') for a Domain Name where the email address for the administrative contact is no longer valid, please go to:

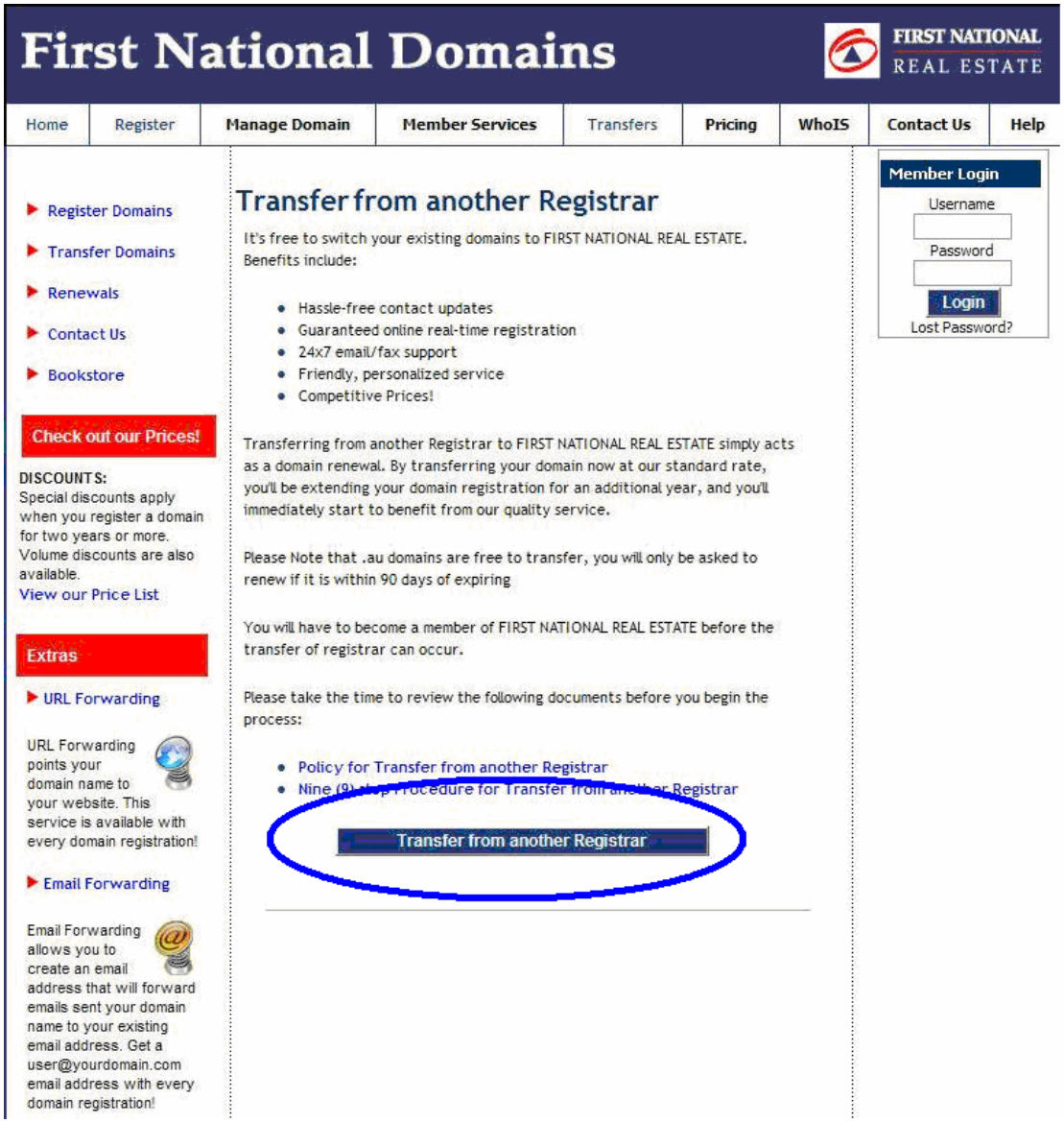
Select the option for "Domain Name Password ('AuthInfo')" and click on Recover Password.


Welcome!
Login / New Account
Order
PRODUCTS
MY ACCOUNT
RENEW
PROGRAMS
WHOIS
HELP
ABOUT
Domain Names
Email Services
Website Hosting
Website Design
Online Marketing
Dedicated Servers
Office Tools
Website Security
24/7 Customer Assist
1300 654 677
Home > Recover Password
Password Recovery
Password Recovery
You may either retrieve the Melbourne IT Registry Key or Domain Name Password ('AuthInfo') for the Domain Name fndomains.com.au
Registry Key
Domain Name Password ('AuthInfo')
Recover Password
Recover Password
Select whether you wish to retrieve the Melbourne IT Registry Key or the Domain Name Password ('AuthInfo').
If you wish to recover a Melbourne IT Registry Key or a Domain Name Password ('AuthInfo') for a Domain Name where the email address for the administrative contact is no longer valid, please go to:
» Melbourne IT Registry Key Recovery Form
» Domain Name Password ('AuthInfo') Recovery Form

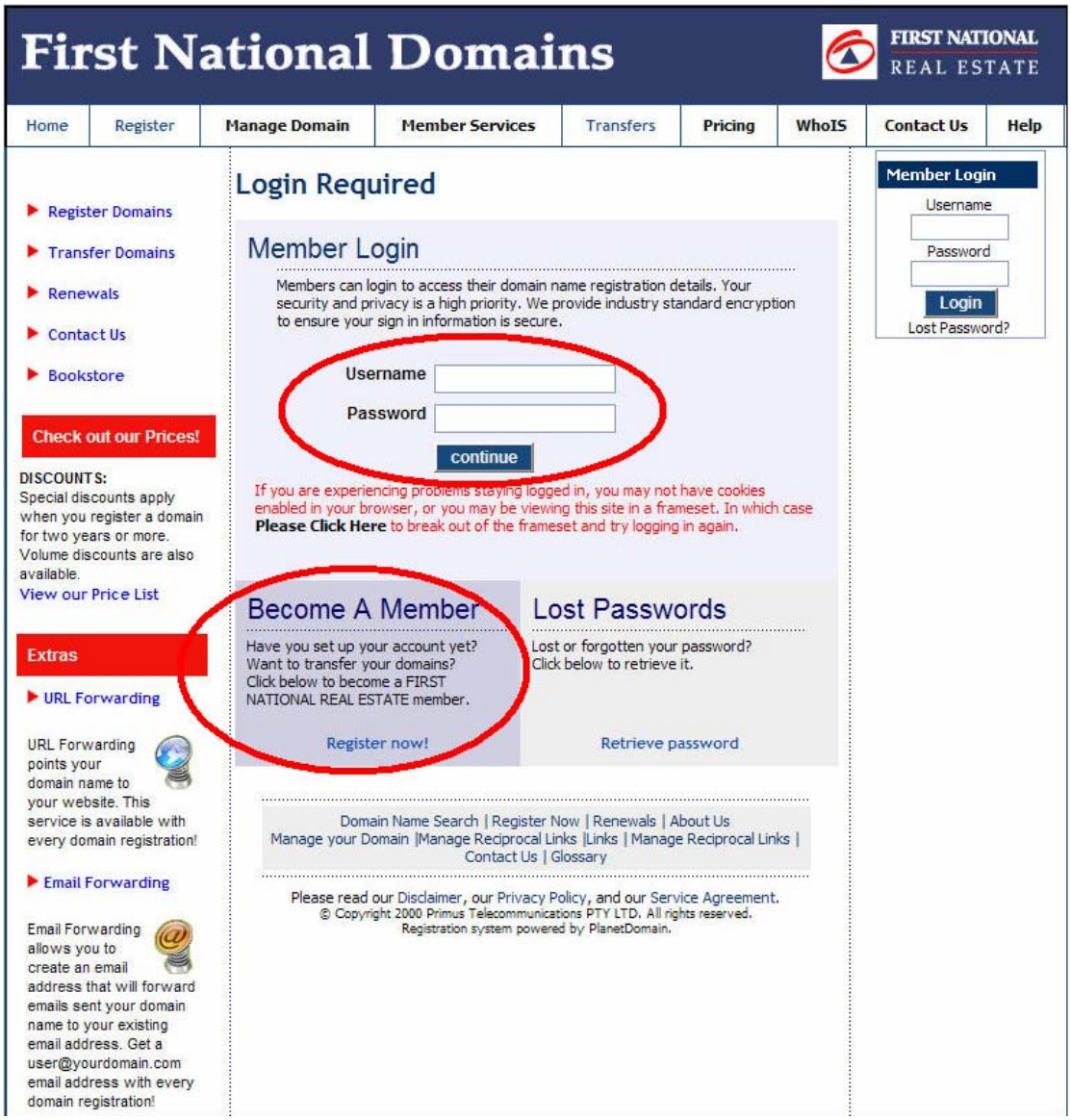
2. The Auth Code will be emailed to the registered owners email address.

3. Once the Auth Code is received, go to [www.fndomains.com.au](http://www.fndomains.com.au), Log into your account (See Step - 6) and click on Transfer.

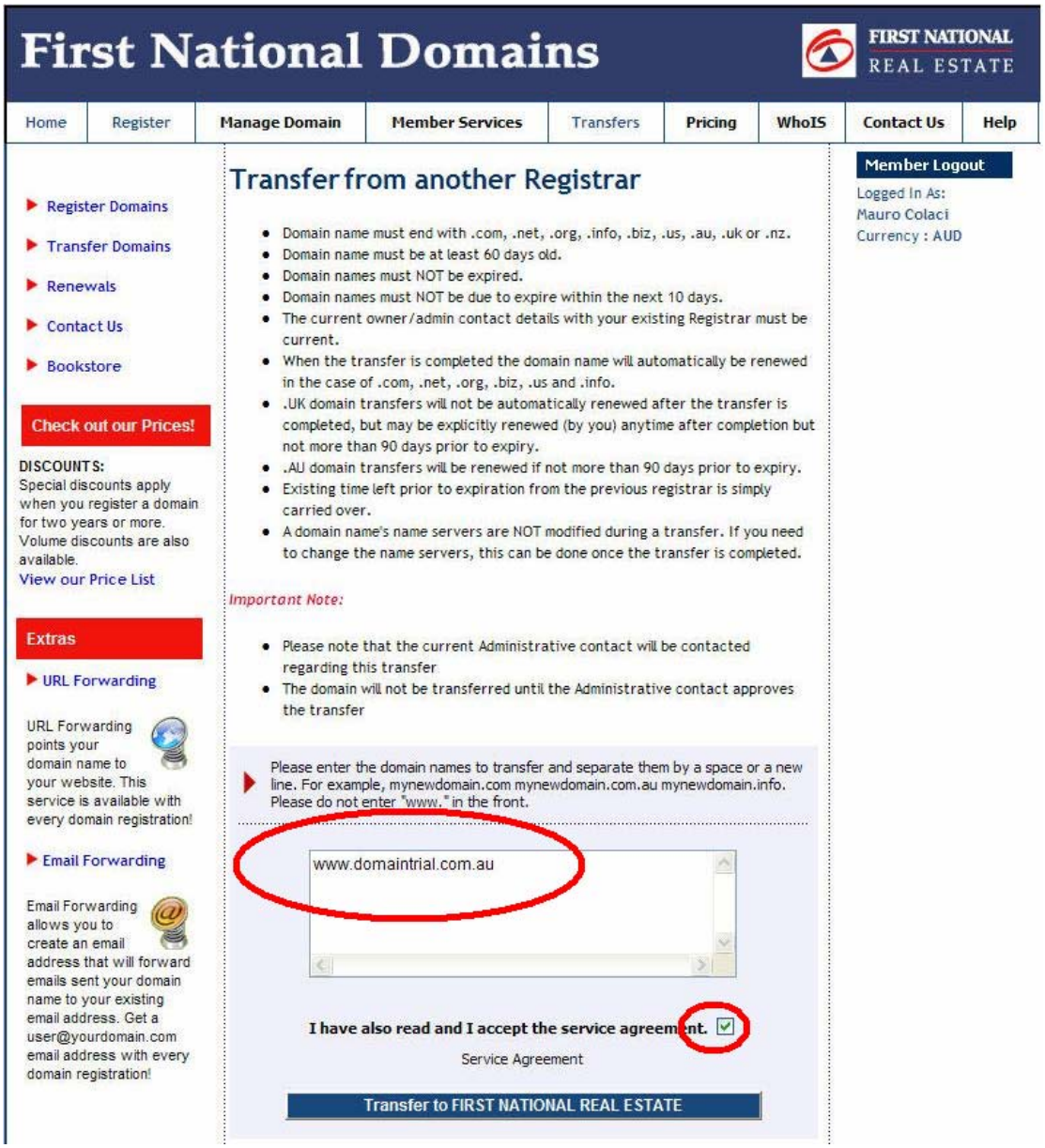
4. If you are transferring from any other registrar then click on the Option highlighted in Blue.


First National Domains
FIRST NATIONAL REAL ESTATE
Home
Register
Manage Domain
Member Services
Transfers
Pricing
WhoIS
Contact Us
Help
Register Domains
Transfer Domains
Renewals
Contact Us
Bookstore
Check out our Prices!
DISCOUNTS:
Special discounts apply when you register a domain for two years or more. Volume discounts are also available.
View our Price List
Extras
URL Forwarding
URL Forwarding points your domain name to your website. This service is available with every domain registration!
Email Forwarding
Email Forwarding allows you to create an email address that will forward emails sent your domain name to your existing email address. Get a user@yourdomain.com email address with every domain registration!
Transfer from another Registrar
It's free to switch your existing domains to FIRST NATIONAL REAL ESTATE. Benefits include:
Hassle-free contact updates
Guaranteed online real-time registration
24x7 email/fax support
Friendly, personalized service
Competitive Prices!
Transferring from another Registrar to FIRST NATIONAL REAL ESTATE simply acts as a domain renewal. By transferring your domain now at our standard rate, you'll be extending your domain registration for an additional year, and you'll immediately start to benefit from our quality service.
Please Note that .au domains are free to transfer, you will only be asked to renew if it is within 90 days of expiring
You will have to become a member of FIRST NATIONAL REAL ESTATE before the transfer of registrar can occur.
Please take the time to review the following documents before you begin the process:
Policy for Transfer from another Registrar
Transfer from another Registrar
Member Login
Username
Password
Login
Lost Password?

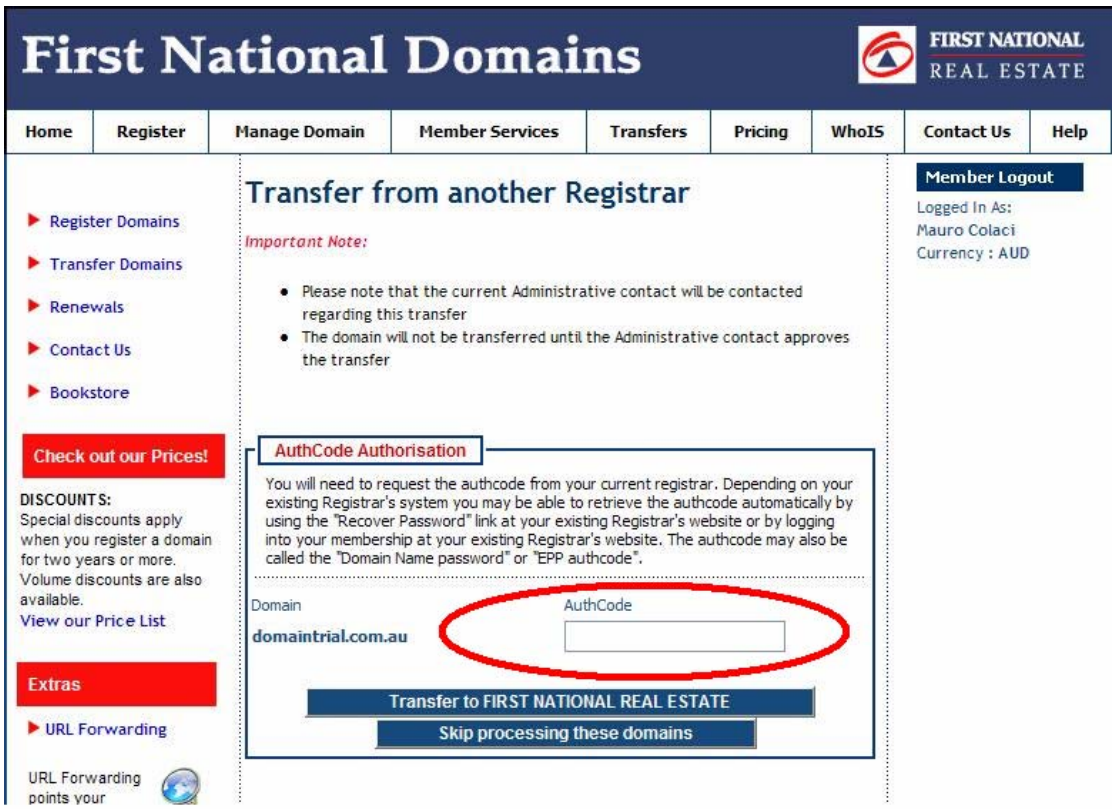
5. When prompted, enter your username and password. If you haven't registered with Planet Domain, please do so by clicking on the "**Register Now"** link as shown:


First National Domains
FIRST NATIONAL REAL ESTATE
Home
Register
Manage Domain
Member Services
Transfers
Pricing
WhoIS
Contact Us
Help
Register Domains
Transfer Domains
Renewals
Contact Us
Bookstore
Check out our Prices!
DISCOUNTS:
Special discounts apply when you register a domain for two years or more. Volume discounts are also available.
View our Price List
Extras
URL Forwarding
URL Forwarding points your domain name to your website. This service is available with every domain registration!
Email Forwarding
Email Forwarding allows you to create an email address that will forward emails sent your domain name to your existing email address. Get a user@yourdomain.com email address with every domain registration!
Login Required
Member Login
Members can login to access their domain name registration details. Your security and privacy is a high priority. We provide industry standard encryption to ensure your sign in information is secure.
Username
Password
continue
If you are experiencing problems staying logged in, you may not have cookies enabled in your browser, or you may be viewing this site in a frameset. In which case Please Click Here to break out of the frameset and try logging in again.
Become A Member
Have you set up your account yet? Want to transfer your domains? Click below to become a FIRST NATIONAL REAL ESTATE member.
Register now!
Lost Passwords
Lost or forgotten your password? Click below to retrieve it.
Retrieve password
Domain Name Search | Register Now | Renewals | About Us
Manage your Domain |Manage Reciprocal Links |Links | Manage Reciprocal Links | Contact Us | Glossary
Please read our Disclaimer, our Privacy Policy, and our Service Agreement.
© Copyright 2000 Primus Telecommunications PTY LTD. All rights reserved.
Registration system powered by PlanetDomain.
Member Login
Username
Password
Login
Lost Password?

6. Once logged in, enter the domain that you want to transfer and check the box to accept the services agreement. Click on the Transfer to First National Real Estate button to initiate the transfer.


First National Domains
FIRST NATIONAL REAL ESTATE
Home
Register
Manage Domain
Member Services
Transfers
Pricing
WhoIS
Contact Us
Help
Register Domains
Transfer Domains
Renewals
Contact Us
Bookstore
Check out our Prices!
DISCOUNTS:
Special discounts apply when you register a domain for two years or more. Volume discounts are also available.
View our Price List
Extras
URL Forwarding
URL Forwarding points your domain name to your website. This service is available with every domain registration!
Email Forwarding
Email Forwarding allows you to create an email address that will forward emails sent your domain name to your existing email address. Get a user@yourdomain.com email address with every domain registration!
Transfer from another Registrar
Domain name must end with .com, .net, .org, .info, .biz, .us, .au, .uk or .nz.
Domain name must be at least 60 days old.
Domain names must NOT be expired.
Domain names must NOT be due to expire within the next 10 days.
The current owner/admin contact details with your existing Registrar must be current.
When the transfer is completed the domain name will automatically be renewed in the case of .com, .net, .org, .biz, .us and .info.
.UK domain transfers will not be automatically renewed after the transfer is completed, but may be explicitly renewed (by you) anytime after completion but not more than 90 days prior to expiry.
.AU domain transfers will be renewed if not more than 90 days prior to expiry.
Existing time left prior to expiration from the previous registrar is simply carried over.
A domain name's name servers are NOT modified during a transfer. If you need to change the name servers, this can be done once the transfer is completed.
Important Note:
Please note that the current Administrative contact will be contacted regarding this transfer
The domain will not be transferred until the Administrative contact approves the transfer
Please enter the domain names to transfer and separate them by a space or a new line. For example, mynewdomain.com mynewdomain.com.au mynewdomain.info. Please do not enter "www." in the front.
www.domaintrial.com.au
I have also read and I accept the service agreement.
Service Agreement
Transfer to FIRST NATIONAL REAL ESTATE
Member Logout
Logged In As:
Mauro Colaci
Currency : AUD

7. After this, please enter the Auth Code, received in Step1.


First National Domains
FIRST NATIONAL REAL ESTATE
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Manage Domain
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Transfers
Pricing
WhoIS
Contact Us
Help
Register Domains
Transfer Domains
Renewals
Contact Us
Bookstore
Check out our Prices!
DISCOUNTS:
Special discounts apply when you register a domain for two years or more. Volume discounts are also available.
View our Price List
Extras
URL Forwarding
URL Forwarding points your
Transfer from another Registrar
Important Note:
Please note that the current Administrative contact will be contacted regarding this transfer
The domain will not be transferred until the Administrative contact approves the transfer
AuthCode Authorisation
You will need to request the authcode from your current registrar. Depending on your existing Registrar's system you may be able to retrieve the authcode automatically by using the "Recover Password" link at your existing Registrar's website or by logging into your membership at your existing Registrar's website. The authcode may also be called the "Domain Name password" or "EPP authcode".
Domain
domaintrial.com.au
AuthCode
Transfer to FIRST NATIONAL REAL ESTATE
Skip processing these domains
Member Logout
Logged In As:
Mauro Colaci
Currency : AUD

8. After initiating the transfer, another email will be immediately sent to the registered owners email address containing a link to authorise the transfer. Click on the link, highlighted below. Agree to the transfer so that the Domain can be transferred over to Planet Domain. This transfer process might take 4-5 working days.

Sample of the Email that will be sent:

DOMAIN NAME TRANSFER - Initial Authorization for Registrar Transfer

Attention: First National Group of Independant Real Estate Agents Limited

Re: Transfer of **XXXX.com.au**

The current registrar of record for this domain name is .

FIRST NATIONAL GROUP OF INDEPENDENT REAL has received a request from Mauro Colaci on Tuesday, 31 July 2007 10:24:45 AM EST for us to become the new registrar of record.

You have received this message because you are listed as the Registered Name Holder or Administrative contact for this domain name in the WHOIS database.

Please read the following important information about transferring your domain name:

* You must agree to enter into a new Registration Agreement with us. You can review the full terms and conditions of the Agreement at https://transfers.secureregistrations.net/service_agree.jsp

* Once you have entered into the Agreement, the transfer will take place within five (5) calendar days unless the current registrar of record denies the request.

* Once a transfer takes place, you will not be able to transfer to another registrar for 60 days, apart from a transfer back to the original registrar,in cases where both registrars so agree or where a decision in the dispute resolution process so directs.

If you WISH TO PROCEED with the transfer, you must confirm via our website at
**http://transfers.secureregistrations.net/accept.jsp?domain=xxxx.com.a[illegible]**
**u&emailkey=QogfNMGSCcv4hv9vN2d7&uid=ID00314734**
Note: If you do not respond by Sunday, 05 August 2007 10:24:45 AM EST, propertyherveybay.com.au will not be transferred to us.

If you DO NOT WANT the transfer to proceed, then ignore this message.

If you have any questions about this process, please contact http://www.firstnational.com.au.

Our ref: srs53549.eml

**If payment is required to transfer the domain name as per the description, then CREDIT CARD details will be requested.**

**This is a Secure Payment Facility.**

**NOTE: If you are transferring any .com or.net or .info, the Auth Code would not be asked to be entered as displayed on page 8 but you will have to enter the Auth Code at a later stage, when you receive the second email to authorise the transfer.**

**The page would be displayed to enter the Auth Code and agree for the transfer to take place.**

**.com's, .net's and .info's, once transferred to First National Domains, will be renewed for a 12 month period and you will also have the benefit of carrying over your current domain's remaining term. For example, if your domain has four months before reaching its expiry date, then it will be valid for 16 months before it expires.**